



COMMERCIAL BUILDING PERMIT APPLICATION

CITY OF GARLAND, P. O. BOX 469002, 800 MAIN STREET

CASE #: _____

GARLAND, TX 75046-9002
OFFICE (972) 205-2300 FAX (972)-205-2839

<http://www.ci.garland.tx.us>

PRE-SUBMITTAL DETERMINATION: If the project has been through pre-submittal meeting, input CASE # at top of form.

A pre-submittal meeting is required if the project involves any of the following: Zoning change, platting or subdividing property, new structures, house conversion to non-residential, land disturbance > than 5000 sq feet, new parking lot, expansion or rehabilitation of existing parking lot, new water or sewer tap; **A PERMIT APPLICATION CANNOT BE ACCEPTED UNTIL AFTER THE PRE-SUBMITTAL MEETING.**

CONTACT PERSON:

CONTACT PHONE: _____ **CONTACT FAX:** _____

CONTACT E-MAIL: _____

CONTACT ADDRESS: _____

CONSTRUCTION ADDRESS

LOCATION (IF ADDRESS UNKNOWN)

USE OF BUILDING

PROPOSED NAME OF BUSINESS

GENERAL CONTRACTOR _____ **PHONE** _____

ELECTRICAL CONTRACTOR _____ **PHONE** _____

MECHANICAL CONTRACTOR _____ **PHONE** _____

PLUMBING CONTRACTOR _____ **PHONE** _____

| WORK BEING DONE | PROJECT INFORMATION | UTILITY INFORMATION |
|--|---|--|
| <input type="checkbox"/> NEW BUILDING <input type="checkbox"/> ADDITION | PROJECT _____ S Q. FT. _____ | ELECTRIC <input type="checkbox"/> GP&L <input type="checkbox"/> TXU |
| <input type="checkbox"/> NEW BUILDING (SHELL ONLY) <input type="checkbox"/> REMODEL | VALUES \$ _____ | GAS IN BUILDING <input type="checkbox"/> YES <input type="checkbox"/> NO |
| <input type="checkbox"/> INTERIOR COMPLETION <input type="checkbox"/> OTHER (Describe Below) | FIRE SPRINKLER <input type="checkbox"/> YES <input type="checkbox"/> NO | NUMBER AND SIZE OF WATER METERS |

OTHER: DESCRIBE WORK BEING DONE

NOTICE TO APPLICANT This permit is issued on the basis of information furnished in this application and on any submitted plans and is subject to the provisions and requirements of the City of Garland Code of Ordinances and any other applicable ordinances of the City, regardless of information and/or plans submitted. The permit holder is required to use only subcontractors licensed, registered, or bonded by the City of Garland where such a requirement is applicable.

| | | |
|---|------------------------|---------------------|
| APPLICANT IS: <input type="checkbox"/> ARCHITECT / AGENT FOR OWNER <input type="checkbox"/> GENERAL CONTRACTOR | PRINT _____ | NAME _____ |
| | SIGNATURE _____ | DATE _____ |
| | DL# _____ | EXP. _____ |
| | DATE _____ | D.O.B. _____ |

↓ OFFICE USE ONLY ↓

| | | | | |
|------------------------|-----------|-----------------------------|------|-------------|
| ZONING | OCCUPANCY | CONSTRUCTION TYPE | DATE | REVIEWED BY |
| PERMIT #: _____ | | DATE RECEIVED: _____ | | |